

**WARILLA BARRACK POINT SLSC**  
**Minutes of Management Committee Meeting –**

**19<sup>th</sup> October 2021**

**Note: This was a Face to Face & Zoom Meeting - commenced 6:30pm**

**In attendance:** Alan Beveridge (part), Pete Condran, Craig Burke, Denis Boyle, Jason Krstevski (part), Mike O'Loughlin, Ron Strong, Tony Rojas & Laurie Boyle  
Alan & Jason attending Sports Zoom meeting

**Apologies:** Nil

**Minutes from previous meeting** – Management committee meeting 21<sup>st</sup> 2021 - adopted by the Committee

**Business arising**

**Correspondence in**

Information for Registrars on new & renewal of registrations via surfguard  
Invoice B&W accounting \$2200 (**paid**)  
Amy & Shane Anderson Shbr Bulk Foods donation \$800 > Patrol Trailer - \$200 instalment 27<sup>th</sup> Sept  
WWC Checks extension of 3 months  
Meeting Lonell Wicks (Shbr Cl) 6<sup>th</sup> Oct @ Surf Club  
SLSNSW Women Leaders in Sport & Coaching for elite athletes  
SLSNSW [Beach & Coastal Safety Resources & Programs: Stay Safe at the Beach \(beachsafetyhub.org.au\)](http://beachsafetyhub.org.au)  
Offer of donation in kind from Bunnings  
Circular SLSNSW Patrol shirt allocation and removal of old patrol shirts  
SPJ Carpentry \$1800 (Doors) (**paid**)  
Refund Vennu – cancelled function \$435.15 (**paid**)  
Receipt Bunnings grass seed \$62.98  
Invoice Shbr Cl Water Rates \$98.87 (**paid**)  
Request via C Burke, access to clubhouse to do access assignment – approved  
SLSNSW Advance Resus A Walsh \$17.20 Oct 21 (**paid**)  
Confirmation Solar Panel Grant approved – **contractor to be contacted to discuss installtion**  
Receipt P Condran payment \$40 Swimwear  
SLSA Circular details the new, deleted and amended Youth and Masters events to be conducted at the 2022 Championships.  
Inter Branch cancelled for 2021  
Invoice Dodo \$95  
Age Managers Course 3/11/21 – **Zoom – raised at Junior Committee meeting**  
BOL Minutes Sept 2021  
Dunning family overpaid \$50, used \$33 for uniforms, credit \$17  
Grant Opportunity – Australian Govt Stronger Communities Programme Rd 7 (opening 26/10/21) – **Alan contacted S Jones MP office – advised we would submit an EOI if nominated**  
SLSNSW Membership Expiry Dates 31/10/21 – **issues for club/members if non-financial**  
Quote Better Floors Curtains – Auditorium \$1280  
Vennu – recommendations pricing for hall hire  
BSEF confirmed \$15K to clubs – **looking at using for ATV replacement (4 years old)**

**Correspondence out**

Receipt Shbr Bulk Foods - \$200 donation instalment  
Letter Shbr Cl - authority B Cohen, G Miller & B Love represent club for kiosk/café development  
Report SLSNSW re members without awards being allocated patrol hours

**Discussion on Correspondence**

Report SLSNSW re members without awards being allocated patrol hours – no feedback from State/Branch – **club to ensure we record all proficiencies on Skills Maintenance Cards each season,**

**Branch meeting Report** 18<sup>th</sup> October)

Membership fees, existing members doing patrols, if not paid by 31/10 – no cover for the member or club  
I'Branch cancelled following survey of Branches – no suitable dates after December, Branch will retain \$500 from each club for next year, Kiama to host a beach only carnival, Gerringong & WBP to hold carnivals, events calendar to be updated and sent out  
Branch training courses – Josh to send out

Glenn – members Survey re Vaccination 4K so far returned looking at 10-15K so State can develop policy  
 Review Practice Note 15 by LGA/SLSNSW and other bodies  
 Duty Officers to be with Area Commanders during busy periods e.g., Australia Day weekend  
 Dropping off Children – discussed – all clubs against, S Jones to develop Branch policy  
 JAC & Age Managers on line 3 Nov, register with Matt Buzarin  
 Audits on Nipper activities during the season, Shane Wicks to facilitate  
 Next meeting 15<sup>th</sup> November

### **President**

Laurie & Alan met with Lonnell from Shbr Council, Lonnell is responsible for leases, for Kiosk looking at variation to existing lease to include provision for sub lease for Kiosk, café type use subject to DA, Operational land, Lease etc – focus on Kiosk at moment, Names of club representatives to discuss with council sent. Council to assist with the kiosk application, EOI to operate process

### **TREASURER’S REPORT —Financial period to 30th September 2021**

<i>Account</i>	<i>BSB 633000</i>	<b>31st August 2021</b>	<b>30<sup>th</sup> September</b>
Working Account	111396784	\$19,279	\$13,100
No 2 Building Account	111397469	\$16,600	\$6,895
Debit Card Statement	144625837	\$2,639	\$1,450
Events Account	164095515	\$3,756	\$3,756
Term Deposit	138132931	\$38,491	\$38,501

### **Cash Flow:**

During September, our total bank cash balances reduced by \$17,063  
 Material expenditure during the month included:

Provider	Amount	Commentary
B & W Accounting	2,200.00	Annual Audit & account preparation
SLSNSW	7,722.00	Capitation Fees & Insurance Levy
Vital Resus Aust	475.01	Defibrillator annual service & testing
MJ Rowles	373.00	Top Soil
Service NSW	475.08	Registration ATV
Adept Security	4,750.00	Security Upgrade
RDT Tiling	1,402.50	Tiling & materials (Canteen area)

Our Club’s income for the month was driven by the receipt of membership fees (\$3,268). Many thanks to all.

In addition, Shellharbour Council provided financial support towards the purchase of an IRB trailer (\$1200) and a \$200 donation was made by SALHA Pty Ltd. We are most grateful to those organisations.

Update on the development of the operational expenditure “budget” for the balance of this financial year ending 30 April 2022. Request for “wish list” items to be sent to Mike, this will assist in both determining and prioritising what expenditure we will need to fund. Some difficult decisions will be necessary to distinguish between what may be nice to have versus what must be funded.

As always, if you have any questions or would like further clarity or detail related to this report, please do not hesitate to contact me directly (contact details below).

Michael O’Loughlin  
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### **Reports:**

#### **Secretary**

Covid updates – club’s position with vaccinations & entering clubhouse – use of gym  
 Constitution SLSNSW - template – **to check against WBP Constitution adopted July 2021**  
 Request SLSNSW update contact details for financial correspondence – **no change of details**  
 Club’s Ace PC crashed, took to Computer World – not worth expense of repairing, purchased new PC from Harvey Norman all up \$1059 – we have a grant allocation of \$4K+ due November which will cover this purchase

Access to clubhouse, Gym – must be double vaccinated as per Public Health orders and SLSNSW, for the Gym must be financial, use QR code, sign in and out with the register, wipe down at end of session and use a towel, evidence of vaccination to be sent to club [info.warillasurf@gmail.com](mailto:info.warillasurf@gmail.com)

Members are requested to complete the survey sent out by SLSNSW, responses will help in the development of state wide policy for clubs to manage covid – given there is a diverse range of members opinions on what is right/wrong – survey feedback will look at best fit – survey closed 25<sup>th</sup> October

#### **Club Captain:**

Revised Patrol roster for 2021-22 Season (Names) V2 to be sent out along with days for proficiencies  
IRB Trailer and Patrol Trailer – Deposits paid – IRB Trailer due to be delivered, patrol trailer maybe December  
Delivery of patrol tops ordered by members  
Achilles IRB collected 18<sup>th</sup> October for alterations  
Servicing of motors – still 2 to be received plus damaged motor

#### **Education Officer:**

Award training request for members to contact Tony with details of course etc sent out to members – email sent out to all members  
All proficiencies to be recorded on Skills Maintenance cards and signed off  
Dates for proficiencies to be advised

#### **Juniors:**

Minutes Meeting for October sent out to all members  
Nippers' commencement date – 7<sup>th</sup> November  
Social function on the 31<sup>st</sup> Oct for all members from 3pm

#### **Coaching/Competition:**

Initial training program from 25<sup>th</sup> October sent out U/14's to Opens)  
Junior training schedule to be developed and sent out  
1<sup>st</sup> Branch 4/5 Dec 21 – Cancelled  
Carnivals – WBP 27/111 U/14's > Opens, 11/12 U/9's > U/13's venue to be advised  
Date for Ironman Classic 30/1/22

#### **Clothing Committee: -**

Request for orders has been sent out to members

#### **Building Report:**

Finalising– Stage 1 – sign off by council and submission final invoice – **waiting for council to sign off**  
Stage 3 – reviewing outstanding works and submission of final invoice – concreting of perimeter northern side and floor in the NE extension completed  
Waiting for information from council regarding setting up kiosk/café,  
Decals for windows NE extension, reminder to be sent to have installed (laurie)  
2 Ski's used for Club person & patrol Person mounted

#### **Bar Manager/Vol Coordinator**

Suzzane from Vennu provided recommendations to the club for hire fees based on hourly, day & cleaning fee, Executive endorsed option 1 – updated photos of club and surrounds to be placed on web next Tuesday  
A meeting with Vennu (Suzzane) to be arranged with Executive to discuss marketing of the club for functions, corporate events etc.  
Issue with functions requiring bar staff – will also be discussed to look at options  
Starting to receive bookings for birthdays and functions,  
Michael from Electoral office contacted club, Local Govt elections still to be held at WB 4<sup>th</sup> December, will require access from Friday afternoon, restricted access to auditorium/office from Friday 3<sup>rd</sup> December  
Contacted Bunnings re offer donation – looking at garden maintenance tools – Denis to follow up

#### **Functions/events:**

Labour party meetings – MS – 4<sup>th</sup> Monday, AW – 2<sup>nd</sup> Monday (on hold at moment)

31/10/21 – Club Registration  
31/10/21 – Club social function from 3PM  
7/11/21 – Nippers Commence  
27/11/21 – 2yr B'Day (Simone)

27/11/21 – Carnival WBP U/14 - Opens  
28/11/21 – Age Birthday  
3, 4 & 5/12/21 – LG Elections –  
11/12/21 – U/9 – U/13's - Carnival Venue TBA  
11/12/21 TW 30<sup>th</sup> -  
18/12/21 - JK  
30/1/22 – Ironman Classic  
6/2/22 - Inskips  
5 & 6/2/22 – Branch C'Ships

**General Business:**

SUP Shellharbour, looking at holding a Festival of SUP in March/April/May (date BC- will be weekend event, club ok to assist – further discussion when potential dates/ details known

Meeting closed 7:50pm  
Next meeting 16th November  
Minutes compiled by  
Laurie Boyle  
Secretary